

One Lesson, One Adjustment

A quick guide to Strategy #2: Differentiate only when necessary.

The 3-step routine

1 Plan one lesson for the middle of your class. Everyone shares the topic, materials and activities.

2 Pick one activity to adjust. Not every activity needs differentiating.

3 Use one quick move: make it easier by adding support, or harder by adding one step.

Grab-and-go moves (no extra prep)

IF A LEARNER NEEDS...	MAKE IT EASIER	MAKE IT HARDER
Speaking	Give a sentence starter on the board	Ask one follow-up question: "Why?"
Writing	Write 1 sentence instead of 3	Add one detail or opinion
Reading	Read only the highlighted part	Answer a "why" question
Listening	Play it one more time	Listen once and take notes
Task length	Do the first half	Do the whole task plus one extra step
Success	"You gave the key information"	"You explained it clearly and politely"

Example: Booking a doctor's appointment

- **Everyone:** listens to the same phone call, then practises booking with a partner.
- **Needs more support:** reads from a model dialogue on the board.
- **Ready for more:** their partner adds a problem: "Sorry, that day is full."

One board, one recording, one plan.

Example: Reading a rental ad

- **Everyone:** reads the same three apartment ads and chooses one for a family.
- **Needs more support:** reads only the highlighted parts (rent, bedrooms, pets).
- **Ready for more:** writes one question to ask the landlord.

Same ads, same task, one small change.

💡 Key message

Teach one lesson. Adjust one activity. Use one quick move.