



Email complete application package to grants@ecala.org on or before
Friday, January 22nd, 2021

Category	
Select one category: <input type="checkbox"/> Adult Literacy <input type="checkbox"/> Numeracy <input type="checkbox"/> Skills for Learning	
<input type="checkbox"/> Basic Digital Skills <input type="checkbox"/> English Language Learning <input type="checkbox"/> Community Capacity Building	
Total Category Funding Request:	\$

1) Learning Opportunity Details
Please note: This section asks you to provide information specific to each learning opportunity you propose to offer within the category selected above. If you require more than three tables below, email grants@ecala.org to request a customized application.

Learning Opportunity #1: (Check all that apply)	
<input type="checkbox"/> Course <input type="checkbox"/> Learning Activity <input type="checkbox"/> Tutoring <input type="checkbox"/> Family Literacy	
Name:	
Funding Request:	
Calendar (start and end dates, days of the week, times, locations):	

A. Is the learning opportunity currently funded by ECALA? **Yes** **No**
If no, who is currently funding the course?

[Insert text here]

B. **If a new Learning Opportunity**, provide the description (**max. 100 words**). These descriptions will be included in ECALA’s Course Directory.

If currently funded by ECALA, include a revised description of the existing description found in the ECALA Course Directory.

[Insert text here]

C. In the space provided below or attached as a separate file, provide an **outline** that includes the major phases/components of the learning opportunity.



Activities that focus on literacy must be included in your proposed learning opportunity. In order to show your alignment with this requirement, please **bold or underline** the specific literacy-focused activities.

[Insert text here]

D. If the learning opportunity was included in the 2020-2021 allocation, give a brief synopsis of the lessons learned during the funding year. Based on these lessons, what modifications have you made or plan to make?

[Insert text here]

Learning Opportunity #2: (Check all that apply) <input type="checkbox"/> Course <input type="checkbox"/> Learning Activity <input type="checkbox"/> Tutoring <input type="checkbox"/> Family Literacy	
Name:	
Funding Request:	
Calendar (start and end dates, days of the week, times, locations):	

A. Is the learning opportunity currently funded by ECALA? **Yes** **No**
If no, who is currently funding the course?

[Insert text here]

B. **If a new Learning Opportunity**, provide the description (**max. 100 words**). These descriptions will be included in ECALA’s Course Directory.

If currently funded by ECALA, include a revised description of the existing description found in the ECALA Course Directory.

[Insert text here]

C. In the space provided below or attached as a separate file, provide an **outline** that includes the major phases/components of the learning opportunity.

Activities that focus on literacy must be included in your proposed learning opportunity. In order to show your alignment with this requirement, please **bold or underline** the specific literacy-focused activities.

[Insert text here]

D. If the learning opportunity was included in the 2020-2021 allocation, give a brief synopsis of the lessons learned during the funding year. Based on these lessons, what modifications have you made or plan to make?

[Insert text here]

Learning Opportunity #3: (Check all that apply)

Course Learning Activity Tutoring Family Literacy

Name:

Funding Request:

Calendar (start and end dates, days of the week, times, locations):

A. Is the learning opportunity currently funded by ECALA? **Yes** **No**

If no, who is currently funding the course?

[Insert text here]

B. **If a new Learning Opportunity**, provide the description (**max. 100 words**). These descriptions will be included in ECALA's Course Directory.

If currently funded by ECALA, include a revised description of the existing description found in the ECALA Course Directory.

[Insert text here]

C. In the space provided below or attached as a separate file, provide an **outline** that includes the major phases/components of the learning opportunity.

Activities that focus on literacy must be included in your proposed learning opportunity. In order to show your alignment with this requirement, please **bold or underline** the specific literacy-focused activities.

[Insert text here]

D. If the learning opportunity was included in the 2020-2021 allocation, give a brief synopsis of the lessons learned during the funding year. Based on these lessons, what modifications have you made or plan to make?

[Insert text here]

2) Ability to Deliver

Needs Assessment:

Grant recipients develop and plan their programming based on needs assessments. Needs assessments determine unmet learning needs in the community. To ensure the appropriate allocation of resources and supports, grant recipients assess the needs of their communities on a regular basis and make strategic decisions based on knowledge gained from needs assessments, including greater awareness of social and economic barriers that may prevent adults from participating in foundational learning. Needs assessments may be formal or informal and should consider information from other sources, such as needs assessments completed by other organizations, statistical data and demographic information. Needs assessments should also be informed by mapping and engaging with the community. ([CALP Guidelines 2020](#), pg. 20)

CALP Grant expectations:

- a. *Organizations develop and plan programming based on the needs assessments that determine unmet learning needs and gaps in the community.*
- b. *Organizations work with learners to identify learning goals, assess skills and abilities, and develop a strategy to meet their learning goals*
- c. *Organizations are aware of the services that learners need, and where/how these needs can be met*

Please answer the following questions based on these expectations.

A. List the unmet learning needs and gaps for adult foundational learners in Edmonton that can be met with CALP Grant funding. Include evidence to support that the needs are currently unmet in Edmonton by sharing relevant research. Consider research from the City of Edmonton, network or coalition research, ECALA Needs Assessment Report, waitlists, trends, current learner pre/post-evaluations, final reports, observation of learners, focus groups)

[Insert text here]

B. Describe the learner demographics associated with the unmet need. Use age and learner profile demographics in the ECALA 2021-2022 Outcomes, Measurement and Evaluation Table in addition to other relevant demographic indicators.

[Insert text here]

C. Are you aware of other agencies delivering learning opportunities that could be expanded to address the unmet learner needs and gaps identified in A. Why does your agency require CALP funding if other agencies are able to deliver the learning opportunities?

[Insert text here]

D. Describe how your agency plans with learners to identify their learning goals, assess skills and abilities, and develop strategies to meet their learning goals within the proposed learning opportunity.

[Insert text here]

E. **[Optional]** Provide any additional information that you would like to share to explain why your agency should receive funding to deliver the proposed learning opportunities.

[Insert text here]

3) Category Summary

Please note: For all learning opportunities (except tutoring), the # of hours (Column B) multiplied by the # times delivered (Column C) should equal the total hours delivered (Column D)

A. Learning Opportunity Name	B. # Hours	C. # Times Delivered	D. Total Hours Delivered	E. Total Learners	F. Funding Request
					\$
					\$
					\$
					\$
					\$
A. Tutoring	--	C. # of tutors	D. Total hours	E. Total Learners	F. Funding Request
	--				\$
Grand Total Request*					\$

* Total ECALA funding request should match total request in the Category Financial Template

5) Category Financials

A. Fill in the **Category sheet (page) in the 2021-2022 Financial Template** Workbook (Excel format).

Instructions on completing the document are included in the first tab for your reference.

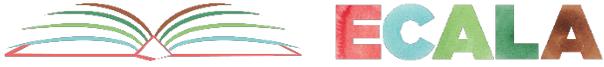
B. Additional Information

Provide information relevant to the dollar amounts and categories of funding you are requesting.

[Insert text here]

Only electronic submissions will be accepted.

The Category Application must be submitted as a Microsoft Word document.



Questions?

Please email grants@ecala.org or ed@ecala.org

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