

JOB POSTING

Indigenous Education Liaison **NEW Part-time position (21 hours per week)**

Edmonton Community Adult Learning Association (ECALA) is a granting council which provides funding to non-profit organizations to support the delivery of informal foundational learning and literacy initiatives for adults with financial and social barriers in ᐱᑦᑲᑦᑲᑦᑲᑦᑲᑦᑲᑦ (Amiskwaciwâskahikan), Treaty 6 Territory. ECALA believes “everyone can learn” and has the fundamental right to participate in learning which is safe, welcoming, and accessible. ECALA also provides support to practitioners to ensure programs are designed to meet learner needs and goals through practical and relevant activities.

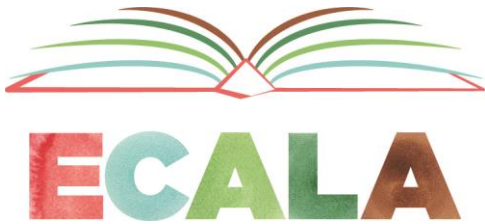
ECALA has been working for the past three years with the Indigenous Community to centre our work within Indigenous Ways of Knowing. We are in the process of implementing recommendations from our Indigenous Advisory Committee in order to support Indigenous literacy and learning programs that meet the unique needs of Indigenous learners with components of both an Indigenous framework and adult learning principles.

The Indigenous Education Liaison position will report to the Executive Director. Primary objectives of the position include:

- support ECALA as we implement changes to the funding process for Indigenous literacy and learning programs,
- provide coaching and education to funded organizations, ECALA staff and other stakeholders who have the desire to engage Indigenous learners to participate in programs within the Community Adult Learning Program (CALP) Grant
- build relationships between ECALA staff and urban Indigenous community, including Elders and Knowledge Keepers

Key Responsibilities:

- Assist in capacity building activities to support funded organizations in engaging Indigenous learners
- Establish processes for the Indigenous community to articulate their own literacy needs to ECALA and funded organizations
- Design an Indigenous proposal and program review process which includes consultation with Elders and the Indigenous Advisory Committee
- Identify and coordinate targeted and practical professional development to practitioners
- Provide training and coaching to funded programs and ECALA staff within the scope of Indigenous Ways of Knowing and best practices
- Facilitate and promote an open exchange of Indigenous information, knowledge, resources and best practices among the adult foundational learning community



- Represent ECALA on appropriate committees that relate to Indigenous adult learners and Indigenous funding opportunities
- Support communication activities for Indigenous content in ECALA newsletter and website
- Work closely with the Professional Development Specialist to plan and deliver training
- Work within the ECALA Policies, Guidelines and best practices

Required Education and Experience:

- A university or college degree in education, community development or social work is preferred. Experience may be considered as equivalent.
- Experience in working for a non-profit
- Experience in working collaboratively within the Indigenous community in order to liaise between the Indigenous community, ECALA staff and other stakeholders
- Experience in developing and facilitating education for adults which is holistic, trauma-informed, and incorporates Indigenous perspectives to learning
- In-depth knowledge of diverse Indigenous cultures, ways of knowing, protocol and ceremony
- A recognized and respected educator by the Indigenous community
- Organizational and administrative skills including proficiency in Microsoft Office and Google Drive
- Ability to work effectively independently or as part of a team
- Priority will be given to Indigenous applicants

Compensation:

- Salary range will commensurate with experience, education and other similar non-profit organizations
- Health Spending Plan of \$2500.00 per fiscal year available after three-month probationary period, in addition to RRSP contribution of 2.5% per salary after one year of employment;

Deadline to Apply: **January 10th by 4:00 p.m.** or until a suitable candidate is found

**To apply, forward resume and cover letter with salary range expectations by email to:
Debbie Clark, Executive Director ed@ecala.org**